

Agency Name:  
 Address:  
 Contact Name:  
 Phone:  
 Fax:  
 Email:

## Roofing Supplemental Application

TO BE USED WITH COMMERCIAL GENERAL LIABILITY APPLICATION (ACORD 125)

All questions must be answered in full. Application must be signed and dated by the applicant.

Applicant's Name \_\_\_\_\_ Agent \_\_\_\_\_

Applicant Mailing Address \_\_\_\_\_ Applicant's Phone Number \_\_\_\_\_

\_\_\_\_\_ Web Address \_\_\_\_\_

\_\_\_\_\_ Inspection Contact \_\_\_\_\_

Proposed Policy Period \_\_\_\_ to \_\_\_\_ Phone Number for Inspection Contact \_\_\_\_\_

Applicant is  Individual  Partnership  Corporation  Joint Venture  Other \_\_\_\_\_

Location #1 \_\_\_\_\_

Location #2 \_\_\_\_\_

Location #3 \_\_\_\_\_

### UNDERWRITING

1. Years in Business? \_\_\_\_\_ Years of Experience in this field? \_\_\_\_\_

2. Indicate the percent of each type of roofing performed.

TYPE	COMMERCIAL	RESIDENTIAL	INDUSTRIAL	% OF TOTAL OPERATIONS
<b>NEW CONSTRUCTION</b>	%	%	%	%
<b>REPAIR/PATCHING</b>	%	%	%	%
<b>REPLACEMENT</b>	%	%	%	%

<b>FLAT ROOFS</b>	%	<b>METAL</b>	%
<b>PITCH ROOFS</b>	%	<b>SINGLE PLY</b>	%
<b>ASPHALT SHINGLE</b>	%	<b>TILE</b>	%
<b>FIBERGLASS</b>	%	<b>POLYURETHANE FOAM</b>	%
<b>WOOD</b>	%	<b>HOT TAR</b>	%
<b>SLATE</b>	%	<b>TORCH DOWN</b>	%
<b>OTHER - DESCRIBE</b>			

3. Describe any other operations or work done other than roofing (e.g., waterproofing, siding, asbestos removal, rain gutters, carpentry, etc): \_\_\_\_\_

4. Describe what safety precautions are in place if hot tar, torch down or other hot processes are used? \_\_\_\_\_

**UNDERWRITING (Continued)**

5. What is the maximum height of the buildings you work on? \_\_\_\_\_  
 If over 3 stories, does applicant have a fall protection program in place for all jobs including one of the following systems:  
 Guardrail system with toes boards.....  Yes  No  
 Safety net.....  Yes  No  
 Personal fall arrest system .....  Yes  No
6. Do you have a written safety program? .....  Yes  No
7. Owner/Partner Payroll \$ \_\_\_\_\_ Subcontractor Cost \$ \_\_\_\_\_ Uninsured Subcontractor Payroll \$ \_\_\_\_\_  
 Number of Employees \$ \_\_\_\_\_ Employee Payroll \$ \_\_\_\_\_ Leased Employees Payroll \$ \_\_\_\_\_  
 Total Gross Sales \$ \_\_\_\_\_
8. How do you protect the general public from potential injury? \_\_\_\_\_  
 \_\_\_\_\_
9. How are materials lifted to the roof? \_\_\_\_\_
10. How are openings in the roof protected over night? \_\_\_\_\_
11. What precautions do you take when a rainstorm is imminent? \_\_\_\_\_
12. Does a foreman or contractor inspect all jobs upon completion? .....  Yes  No
13. Have you ever or do you currently perform work in AZ, CA, CO, NV, NY, OR, UT or WA? .....  Yes  No  
 If yes, please describe. \_\_\_\_\_
14. Have you ever used, sold, installed or removed asbestos? .....  Yes  No  
 If yes explain in detail: \_\_\_\_\_  
 \_\_\_\_\_
15. Are Cranes used? .....  Yes  No  
 If yes, what is the size? Tons: \_\_\_\_\_ Boom Length: \_\_\_\_\_  
 Are barriers in place to protect the public? .....  Yes  No  
 If yes, are the cranes owned or rented?  Owned  Rented If rented, **attach** rental agreement.  
 If owned, is equipment under a regular maintenance schedule? .....  Yes  No  
 Are employees properly trained and certified? .....  Yes  No
16. Does the applicant have a "fire watch" program to assure there are no "hot spots" after completion of a  
 job? .....  Yes  No  
 Describe. \_\_\_\_\_
17. Is applicant complying with all state & OSHA regulations? .....  Yes  No

**LIMITS – GENERAL LIABILITY (PER OCCURRENCE)**

<b>GENERAL AGGREGATE (OTHER THAN PRODUCTS/COMPLETED OPERATIONS)</b>	\$ _____
<b>PRODUCTS &amp; COMPLETED OPERATIONS AGGREGATE</b>	\$ _____
<b>PERSONAL &amp; ADVERTISING INJURY (ANY ONE PERSON OR ORGANIZATION)</b>	\$ _____
<b>EACH OCCURRENCE</b>	\$ _____
<b>DAMAGE TO PREMISES RENTED TO YOU (ANY ONE PREMISES)</b>	\$ _____
<b>MEDICAL EXPENSE (ANY ONE PERSON)</b>	\$ _____

**ROOFING CONTRACTORS**

1. Does applicant draw plans, designs or specifications? .....  Yes  No  
If yes, describe. \_\_\_\_\_
2. Do your subcontractors carry coverage or limits less than yours? .....  Yes  No  
If yes, what are the minimum limits you accept? \_\_\_\_\_
3. Are certificates of insurance required from subcontractors? .....  Yes  No  
Do the subcontractors list the applicant as an Additional Insured? .....  Yes  No
4. Is a signed subcontract agreement used with all subcontractors? .....  Yes  No  
If yes, **attach** a copy for our file. If no, risk may not be acceptable.
5. How long are Certificates of Insurance kept? .....  Until job ends  One year  Other  
If other is checked, provide details. \_\_\_\_\_
6. Describe the type of work subcontracted indicating percent for each category: \_\_\_\_\_
7. Does applicant lease equipment to others with or without operators? .....  Yes  No  
If yes, describe equipment and forward copy of lease agreement: \_\_\_\_\_
8. What is the number of employees? ..... Full-time \_\_\_\_\_ Part-time \_\_\_\_\_
9. List Gross Sales for the last three years:  

Year 20__	Gross Sales \$ _____
Year 20__	Gross Sales \$ _____
Year 20__	Gross Sales \$ _____
10. Do you offer warranties? .....  Yes  No  
If yes, **attach** copies of warranty.

**CONTRACTUAL LIABILITY**

Describe All Hold Harmless Agreements (Dates, Contracting Party, Cost) and **attach** copies. \_\_\_\_\_

**CERTIFICATE RECIPIENTS / ADDITIONAL INTERESTS**

NAME AND ADDRESS	RELATIONSHIP TO APPLICANT	ADDITIONAL INSURED	CERTIFICATE
_____		<input type="checkbox"/>	<input type="checkbox"/>
_____		<input type="checkbox"/>	<input type="checkbox"/>
_____		<input type="checkbox"/>	<input type="checkbox"/>

**LIST THREE (5) OF YOUR LARGEST JOBS AND TYPE OF PROCESS USED IN THE LAST FIVE (5) YEARS**

JOBS	TYPE OF PROCESS USED
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**ADDITIONAL INFORMATION OR COMMENTS**


**PLEASE READ BELOW AND COMPLETE SIGNATURE BLOCK ON LAST PAGE**

I have reviewed this application for accuracy before signing it. As a condition precedent to coverage, I hereby state that the information contained herein is true, accurate and complete and that no material facts have been omitted, misrepresented or misstated. I know of no other claims or lawsuits against the applicant and I know of no other events, incidents or occurrences which might reasonably lead to a claim or lawsuit against the applicant. I understand that this is an application for insurance only and that completion and submission of this application does not bind coverage with any insurer.

**IMPORTANT NOTICE:** As part of our underwriting procedure, a routine inquiry may be made to obtain applicable information concerning character, general reputation, personal characteristics, and mode of living. Upon written request, additional information as to the nature and scope of the report, if one is made, will be provided.

**FRAUD STATEMENT – FOR THE STATE(S) OF:**

**Alabama, Arkansas, Connecticut, Delaware, District of Columbia, Georgia, Idaho, Illinois, Indiana, Iowa, Kentucky, Louisiana, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, North Carolina, North Dakota, Rhode Island, South Carolina, South Dakota, Texas, Utah, Vermont, West Virginia, Wisconsin, Wyoming:**

**NOTICE:** In some states, any person who knowingly (For Maryland add: *or willfully*) presents a false or fraudulent claim for payment of a loss or benefit or knowingly (For Maryland add: *or willfully*) presents false information in an application for insurance is guilty of a crime and may be subject to (For Alabama add: *restitution,*) fines and confinement in prison (For Alabama add: *or any combination thereof*).

**Maine, Tennessee, Virginia, Washington:**

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines, or a denial of insurance benefits.

**Alaska**

A person who knowingly and with intent to injure, defraud, or deceive an insurance company files claim containing false, incomplete, or misleading information may be prosecuted under state law.

**Arizona**

For your protection Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.

**California**

For your protection, California law requires that you be made aware of the following: Any person who knowingly presents false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

### **Colorado**

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies.

### **Florida**

Any person who knowingly and with intent to injure, defraud or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

### **District of Columbia**

**WARNING:** It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

### **Hawaii**

Intentionally or knowingly misrepresenting or concealing a material fact, opinion or intention to obtain coverage, benefits, recovery or compensation when presenting an application for the issuance or renewal of an insurance policy or when presenting a claim for the payment of a loss is a criminal offense punishable by fines or imprisonment, or both.

### **Idaho**

Any person who knowingly, and with intent to defraud or deceive any insurance company, files a statement of claim containing any false, incomplete, or misleading information is guilty of a felony.

### **Indiana**

Any person who knowingly and with intent to defraud an insurer files a statement of claim containing any false, incomplete, or misleading information commits a felony.

### **Kansas**

Any person who commits a fraudulent insurance act is guilty of a crime and may be subject to restitution, fines and confinement in prison. A fraudulent insurance act means an act committed by any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer or insurance agent or broker, any written statement as part of, or in support of, an application for insurance, or the rating of an insurance policy, or a claim for payment or other benefit under an insurance policy, which such person knows to contain materially false information concerning any material fact thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto.

### **Minnesota**

Any person who files a claim with intent to defraud or help commit a fraud against an insurer is guilty of a crime.

### **New Hampshire**

Any person who, with a purpose to injure, defraud or deceive any insurance company, files a statement of claim containing any false, incomplete, or misleading information is subject to prosecution and punishment for insurance fraud, as provided in RSA 638:20.

### **New Jersey**

Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

### **New Mexico**

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

### **New York**

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

### **Ohio**

Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

### **Oklahoma**

**WARNING –** Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

**Oregon**

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents materially false information in an application for insurance may be guilty of a crime and may be subject to fines and confinement in prison. In order for us to deny a claim on the basis of misstatements, misrepresentations, omissions or concealments on your part, we must show that:

- A. The misinformation is material to the content of the policy;
- B. We relied upon the misinformation; and
- C. The information was either:
  - 1. Material to the risk assumed by us; or
  - 2. Provided fraudulently.

For remedies other than the denial of a claim, misstatements, misrepresentations, omissions or concealments on your part must either be fraudulent or material to our interests. With regard to fire insurance, in order to trigger the right to remedy, material misrepresentations must be willful or intentional. Misstatements, misrepresentations, omissions or concealments on your part are not fraudulent unless they are made with the intent to knowingly defraud.

**Pennsylvania**

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

\_\_\_\_\_  
Producer's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date